



**Finance Services**  
**Revenues Unit**  
St David House  
South Bridge Street  
Bathgate  
West Lothian  
EH48 1TT

## PAYMENT BY BACS

From 7<sup>th</sup> April 2008 we have the facility to pay Housing Benefit direct to your bank account. If you currently receive Housing Benefit payments by cheque and would like to change to BACS please provide the following information:

If you are a landlord please tick this box

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. No. \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Bank / Building Society: \_\_\_\_\_

Address of Bank /:  
Building Society

\_\_\_\_\_

\_\_\_\_\_

Account Name: \_\_\_\_\_

Account Number: 

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Sort Code: 

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Signature: \_\_\_\_\_

**Please note:** This form cannot be returned electronically, we require your signature on the form.

Please print the form, complete, sign and return to Revenues Unit, St David House, South Bridge Street, Bathgate, EH48 1TT. Alternatively, you can hand it in to a Council Information Services office.