

<b>Course Title:</b>	<b>Dealing with Abandonment</b>
<b>Location:</b>	Uphall Community Centre, Strathblock Place, Uphall, Broxburn, West Lothian <a href="#">EH52 6BN</a>
<b>Date:</b>	Wednesday 30 <sup>th</sup> May 2012
<b>Time:</b>	Registration 1.45pm Course starts 2.00pm

<b>Your Details</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Email address:</b>	
<b>Contact Tel Number:</b>	
<b>Scottish Association of Landlords (SAL) or Scottish Land &amp; Estates membership number if applicable:</b> (if you do not provide this number an invoice will be issued)	

<b>Fees:</b>	<b>Per delegate:</b>		
	<b>LAS Accredited delegates</b>	<b>£42 (incl VAT)</b>	<input type="checkbox"/>
	<b>Non-accredited delegates</b>	<b>£54 (incl VAT)</b>	<input type="checkbox"/>
	<b>Scottish Land and Estates members</b>	<b>£36 (incl VAT)</b>	<input type="checkbox"/>
	<b>SAL members</b>	<b>£30 (incl VAT)</b>	<input type="checkbox"/>
<i>Places must be booked and paid for in advance. All prices are inclusive of VAT charged the standard rate. If you do not book a place and subsequently come to the course we cannot guarantee that we will be able to accommodate you on the day</i>			
<b>Payment:</b>	<b>Payment is required in advance. Please indicate method of payment.</b>		
	<b>Cheque:</b>	Payable to Landlord Accreditation Scotland Ltd	<input type="checkbox"/>
	<b>Direct by BACS:</b>	Royal Bank of Scotland, Sort Code: 83-24-18, Account Number: 00732264. <b>Please use reference 30512WL.</b>	<input type="checkbox"/>
	<b>Debit/credit card:</b>	Phone LAS office on 0131 553 2211	<input type="checkbox"/>

**Terms of Booking:** You will receive confirmation that your booking has been received and a place has been reserved by email. If you require confirmation by post please tick here .

There are a maximum number of training places on each course and we cannot guarantee availability. If the course is full when your booking is received at the LAS Office you will be notified and if you wish, your name will be kept on a reserve list should a cancellation occur. Courses are run on a demand basis and are subject to cancellation if minimum numbers are not met. This rarely occurs but in this case LAS will contact you by email as soon as possible using the details above. Please ensure you also provide a contact telephone number should for any reason a course has to be cancelled at very short notice

**Cancellation Policy:** Cancellations must be notified within 2 days of the course date. If you need to cancel at short notice it may be possible to transfer your fee to a future course which will be at the discretion of LAS staff. If you have booked a place and do not then attend the course the full course fee will be charged.

**BOOKINGS CLOSE FOR BACS & CHEQUE PAYMENTS ON FRIDAY 25<sup>th</sup> MAY 2012. IF PAYING BY BACS PLEASE USE BOOKING REFERENCE 30512WL. BOOKINGS WITH CARD PAYMENT CAN BE MADE UNTIL NOON ON TUESDAY 29<sup>th</sup> MAY 2012. HOWEVER EARLY BOOKING IS RECOMMENDED AS PLACES ON COURSES ARE ALLOCATED ON A FIRST COME FIRST SERVED BASIS AND THIS COURSE MAY BE FULLY BOOKED IN ADVANCE OF THESE DATES.**

**Please post fax or email completed booking form to:**

**LAS Office, 22 Forth Street, Edinburgh EH1 3LH Fax: 0131 270 4773 Email: [booking@landlordaccreditationscotland.com](mailto:booking@landlordaccreditationscotland.com)**