



**West Lothian
Council**

Planning & Economic Development

**Environmental Health &
Trading Standards Manager**
Andrew Blake

County Buildings
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West Lothian
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ANIMAL BOARDING ESTABLISHMENT ACT 1963

This form can be used to apply for, or renew, a licence to keep a boarding establishment for animals. The keeping of such establishments is defined as the carrying on at any premises, including private dwelling, of a business of providing accommodation for other peoples animals.

Once you have completed the form, please post it to the address above with the licence fee.

Applicant's details	
1. Applicants Name	
2. Phone number	
3. Email address	
4. Website address	
5. Postal address	

Information about the establishment	
6. Trading name	
7. Contact at premises	
8. Number, construction and size of quarters in which the animals will be kept.	SIZE
9. Number of each type of animal which will be accommodated on the premises	
10. Exercise facilities for the animals	
11. Heating arrangements	
12. Method of ventilation	

13. Lighting arrangements (artificial and natural)	
14. Water supply	
15. Arrangements for food storage	
16. Arrangements for disposal of excreta	
17. Description of isolation facilities for disease control	
18. Details of fire precautions and equipment	
19. Name & address of veterinary surgeon	

Applicant's previous convictions	
20. Have you ever been convicted of any offence under the Animal Boarding Establishment Act 1963 or the Animal Health & Welfare (Scotland) Act 2006?	
21. If yes, please provide details	

Declaration	
<p>I am applying for a licence under the Boarding Establishments Act 1963 and enclose the relevant fee.</p> <p>I hereby declare that I am not currently disqualified from keeping a boarding establishment for animals under the Boarding Establishment At 1963.</p> <p>I agree that an officer, or veterinary surgeon authorised by the council, may inspect the premises which are subject of this application before and / or after any licence is granted.</p> <p>I certify that to the best of my knowledge the above information is true.</p>	
Signature	
Date	