

West Lothian Council

Environmental Health and Trading Standards

Schedule of Charges 2008/09

Trading Standards fees – Weights & Measures

1. The 2008/09 fees are based on a **chargeable rate of £75.40 (inc VAT) per Officer hour**, designed to facilitate full cost recovery.
2. For any work not covered by this schedule, or which varies significantly or is carried out in exceptional circumstances, an appropriate charge may be calculated using the hourly rate.
3. When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed below, each visit **may be subject to a minimum charge of £75.40 (inc VAT) per Officer per visit regardless of the nature or amount of work requested or completed.**
4. Visits carried out partly or entirely outside of normal office hours **may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer per hour.**
5. The fees listed relate to the cost of testing single items. Discounted fees may be appropriate, for example, in the following circumstances:
 - a. Where more than a single item is submitted on one occasion and particularly where large quantities are involved;
 - b. Where facilities, equipment or assistance are provided by the submitter by prior arrangement;
 - c. Where no officer travelling time is involved.

Special Weighing and Measuring Equipment

The charges for examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment may be individually calculated on the basis of £75.40 (inc VAT) per officer/hour at the place where the service is provided. Such types of equipment, specifically excluded from tables (C) to (I) below, include:

- 1) Automatic or totalising weighing machines
- 2) Equipment designed to weigh loads in motion
- 3) Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence
- 4) Weighing or measuring equipment tested by means of statistical sampling
- 5) The establishment of calibration curves from templets
- 6) Templets graduated in millilitres
- 7) Testing or other services in pursuance of a Community obligation other than EC initial or partial verification

Weighing Instruments - Non EC (inc VAT)

Not exceeding 1 tonne	£ 59.60
Exceeding 1 tonne to 10 tonne	£ 96.35
Exceeding 10 tonnes	£ 201.65

Note: When testing instruments incorporating **remote display or printing facilities**, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be based upon the basic fee given above plus a 50% surcharge.

Note: When supplying specialist equipment (including but not limited to **weighbridge test unit, van and test weights**, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance.

Measuring Instruments for Liquid Fuel and Lubricants (inc VAT)

1) Container type (unsubdivided)	£ 68.54
2) Single/multi-outlets (nozzles)	
First nozzle tested, per site	£ 111.75
Each additional nozzle tested	£ 68.66
3) Testing of peripheral electronic equipment on a separate visit (per site)	£ 75.40
4) Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)	£ 75.40

Road Tanker Fuel Measuring Equipment (Above 100 Litres) (inc VAT)

Meter measuring systems

a) Wet hose with two testing liquids	£ 239.90
b) Wet hose with three testing liquids	£ 279.87
c) Dry hose with two testing liquids	£ 266.53
d) Dry hose with three testing liquids	£ 306.55
e) Wet/dry hose with two testing liquids	£ 373.20
f) Wet/dry hose with three testing liquids	£ 399.83

Certificate of errors (inc VAT)

For supplying a certificate containing results of errors found on testing (Certificate supplied upon request of the submitter; fee applies when no other fee is payable)	£ 37.76
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Weighbridge (inc VAT)

1) Per weighing	£ 9.50
2) Duplicate ticket	£ 1.00

The Manufacture and Storage of Explosives Regulations 2005		<u>2008/09</u>
Regulation 10	A store licence	£170.00
Regulation 10	Renewal of a store licence	£ 80.00
Regulation 11	A store registration	£100.00
Regulation 11	Renewal of a store registration	£ 50.00
	Varying, transferring or replacing the licence	£ 33.00

Fireworks Act 2004

Licence to sell outwith traditional fireworks periods	£500.00
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Petroleum (Consolidation) Act 1928 C32

Section 4	Licence to keep petroleum of a quantity	
	1. Not exceeding 2500 litres	£40.00
	2. Exceeding 2500 litres but not exceeding 50,000 litres	£55.00
	3. Exceeding 50,000 litres	£115.00

Petroleum (Transfer of Licence) Act 1936 Section 1(4)

Transfer of Petroleum spirit Licence	£8.00
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- a) Part 1 of the Explosives Act 1875 (which includes sections 15, 18 and 21) is applied to explosives other than gunpowder by sections 39 and 40 of that Act.
- b) In the case of a solid substance for which by virtue of an Order in Council made under section 19 of the Petroleum (Consolidation) Act 1928 a licence is required, the fee payable under this schedule shall be calculated as if one kilogram of the substance were equivalent to one litre.
- c) The fee payable for a licence of more or less than one year's duration shall be the fee set out above increased or decreased, as the case may be, proportionately according to the duration of the period for which the licence is granted or renewed.

These fees are prescribed by statute.

Poisons Act

2008/09

1) Initial registration	£ 29.24
2) Re-registration	£ 15.42
3) Change in details of registration	£ 7.87

Former Tanks History Search

Former petroleum tanks site history search	£ 64.17
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Environmental Health 2008/09

Licensing	New Licence Application	Renewal
Animal Boarding Establishment	£182.39	£82.42
Dog Breeding Establishment	£182.39	£82.42
Dangerous Wild Animals	£182.39	£82.42
Pet Shop Licence	£182.39	£82.42
Riding School	£248.26	£248.26
Performing Animals Registration	£50.00	N/A

Pest Control

Treatment Charge Rate for Non Domestic (Commercial) Premises (Labour Rate) (inc VAT):

£31.67 + Min Pesticides Charge of £5.56/Treatment (where used)

Issue of Food Export Health Certificates

Per certificate	£59.09
Duplicate requested with original	£ 5.54
Duplicate requested after original issued	£11.08

Immigration Letters (Housing inspections) £60.00

Work in default of a Defective Building Notice: 10% of the contract price (inc VAT), up to a maximum of £1000 – TO BE CONFIRMED