

## Useful Contacts

West Lothian Business Gateway  
The Enterprise Centre  
Almondvale Boulevard  
Livingston  
WEST LOTHIAN  
EH54 6BS  
Tel 01506-777400

Scottish Childminding Association West Lothian  
Mandy McMahon  
Tel 01506 444112

Care Commission, South East Region  
Tel 0845 600 8335



## WEST LOTHIAN

CHILDMINDER'S  
Business Start Up  
Grant



## WEST LOTHIAN

DELIVERS FOR BUSINESS

Grants of up to £250 are available for individuals who need financial support in order to meet the Childcare Commission's requirements of registration as a childminder.

West Lothian Early Years and Childcare Partnership wishes to encourage increased numbers of registered childminders in the West Lothian area. However they have recognised that in order to meet the requirements stipulated by the Care Commission, the costs associated with establishing a childminding business may deter a number of people who otherwise meet all the appropriate standards.

West Lothian Early Years and Childcare Partnership have joined up with West Lothian Council's Enterprise Centre in Livingston to ensure that all new childminding businesses get off to the best possible start.

This is ensured not only through the provision of a grant to support the purchase of necessary equipment, but also through training and advice to support the start and early stages of your new business.

## Grant Eligibility Criteria

Anyone starting a registered childminding business in West Lothian is eligible to apply for a grant. However grants will only be paid in respect of the specific requirements laid down by the Care Commission following their inspection and detailed in their pre-registration letter of requirements.

All applicants must have completed the induction programme delivered by the Scottish Childminding Association and hold a certificate.

All applicants must purchase the Scottish Childminding Association membership package (which includes Public Liability Insurance).

All applicants must have completed a business plan. (Help is available from Business Gateway advisers at West Lothian Enterprise Centre).

All applications must be supported by a Business Gateway adviser at West Lothian Enterprise Centre.

## Conditions of Grant

Applicants will meet the eligibility criteria.

A grant will only be paid in respect of the specific requirements laid down by the Care Commission following their inspection and detailed in their pre-registration letter of requirements.

All grants must be applied for and approved prior to registration. Grants cannot be paid after registration has taken place.

No item may be purchased prior to grant approval.

Receipts must be produced for all purchases which are approved for grant funding.

No amendment to the application can be made after approval.

Only one grant, to a maximum of £250, will be paid per registered applicant.

